

MINUTES

Meeting: CALNE AREA BOARD
Place: Calne Town Hall, The Strand, Calne SN11 0EN
Date: 5 February 2013
Start Time: 7.00 pm
Finish Time: 9.25 pm

Please direct any enquiries on these minutes to:

Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Alan Hill, Cllr Christine Crisp (Chairman), Cllr Chuck Berry, Cllr Howard Marshall and Cllr Anthony Trotman (Vice Chairman)

Cllr Keith Humphries (Cabinet Member for Public Health and Protection Services)

Wiltshire Council Officers

Brad Fleet (Service Director), Alexa Smith (Democratic Services Officer) and Jane Vaughan (Community Area Manager)

Town and Parish Councillors

Calne Town Council – Charles Boase and Roy Golding
Calne Without Parish Council – Richard Aylen and Ed Jones

Partners

Office of the Police and Crime Commissioner - Kieran Kilgallen
Wiltshire Police –Inspector Phil Staynings
Wiltshire Fire and Rescue – Mike Franklin

Calne Community Area Partnership – Malcolm Gull and Anne Henshaw
GreenSquare – Jan Morse

Total in attendance: 43

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Calne Area Board and introduced the Councillors and Officers present. The Chairman welcomed Councillor Keith Humphries, Cabinet Member for Public Health and Protection Services, who would lead the community conversation. She explained that as this was the last area board meeting before the elections in May, there may be new faces at the next meeting.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Will Kay, Youth Development Co-ordinator.</p>
3	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 11 December 2012 were approved and signed as a correct record.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack.</p> <ol style="list-style-type: none"> a. Youth Service Update – including the formation of Youth Advisory Groups (YAGs) in each community area, led by young people. The YAG would be a more formal version of the previous CAYPIG. b. Wiltshire Online: Connectivity and Provision – contracts had now been signed for the Wiltshire Online Programme which would bring availability of standard and superfast broadband to homes and businesses across the county. c. Legacy for Wiltshire – a series of evening events was being held to focus on what could be done in 2013 to help communities come together and celebrate, as in 2012. The Chairman noted this had been discussed at the previous area board meeting. <p>An additional announcement had been received regarding the Calne and Villages blogsite. The Our Community Matters project was creating a series of local online notice boards across Wiltshire. The Calne community area site was being launched on February 27. It could be used by local community groups to promote and highlight what was happening in the local community and local</p>

	<p>people could also leave comments and post events and ideas to the site.</p> <p>An introductory session to launch the Calne blogsite and to give local groups and organisations more information about how they could make use of this site would be held at the Calne Community Hub in the High Street at 4.00pm on February 27.</p>
6	<p><u>Review of Calne Area Board 2009-13</u></p> <p>Jane Vaughan, the Community Area Manager, explained that she had been asked to reflect on what the area board had done since Wiltshire Council became a unitary council four years ago. The presentation covered:</p> <ul style="list-style-type: none"> • Headline achievements – such as the 30 local meetings and events held • Community grants - £132,000 had been awarded to support over 60 local projects • Examples of the projects supported – including the Friends of Abberd Brook clean up day, CAYPIG kite boarding project and equipment for the Calne First Responders • Measures taken to improve local roads • Investments made in young people – for example through the Calne Bowl Project • Transfer of assets – including Castlefields Park to Calne Town Council • Community campus – a local campus board was looking at ways of bringing together local public and voluntary services • Celebrations – the Queen’s Jubilee and the Olympic Flame. <p>All of the area board councillors thanked Jane profusely for her hard work in the community area. Looking forward, the area board would work to raise awareness and increase participation, provide new ways for everyone in the community to have a say, and help local people get more involved in the design and delivery of local services.</p>
7	<p><u>Partner Updates</u></p> <p>a. The written update from Wiltshire Police was noted. Inspector Phil Staynings highlighted some important local issues. The Neighbourhood Policing Team were continuing to forge close links with community partners including local schools where they were supporting teaching staff with mentoring and in cases of bullying or problematic behaviour. Regular meetings were held with Greensquare to share information on problem tenants with positive effect and progress on drug issues had been made with a number of recent seizures. Calne Police Facebook was proving a great success and the Calne Pub Watch Scheme was helping to reduce anti-social behaviour in the town. There had been a spike in non-dwelling burglary In the last few weeks and Inspector Staynings encouraged people to secure their property carefully and to get in touch if they had any information.</p>

	<p>b. The written update from Wiltshire Fire and Rescue Service was noted. The update included in the agenda pack had been superseded and there had only been one fire in January. Mike Franklin urged people to take up the home safety checks that the service offered. If you would like a reflective armband to make you safer at night, please drop into the station in Calne on a Monday evening to collect.</p> <p>c. The written update from NHS Wiltshire was noted.</p> <p>d. The written update from Calne Community Area Partnership was noted. To add to the comprehensive update, papers were circulated at the meeting regarding a transport strategy for Calne. The Partnership hoped this would be become part of the community plan.</p> <p>e. Calne Without Parish Council reported they were working to update their parish plan and were starting an emergency planning document which they hoped would help with the neighbourhood plan.</p>
8	<p><u>Community Conversation</u></p> <p>Councillor Keith Humphries introduced the subject of this meeting’s community conversation, which was community health. He spoke briefly about his unusual portfolio and the move of public health from the NHS back to Wiltshire Council. Councillor Humphries explained that public health had been defined by Sir Donald Acheson, Chief Medical Officer, as ‘Public health is the multidisciplinary branch of medicine specialising in population health’.</p> <p>Much of the work taking place was preventative work, with screening programmes offered from the antenatal stage onwards. Public health priority campaigns included concentration on fuel poverty (a home insulation scheme was about to start), falls prevention and obesity (child obesity in Year 6 pupils in Calne had been an issue, however Wiltshire was bucking the nationwide trend as one of two local authorities where obesity was going down). Public health was also responsible for pollution and vaccines for preventable diseases, including influenza. Overall aims of the service were to increase life expectancy and to reduce health inequalities.</p> <p>This was followed by a question and answer session:</p> <ul style="list-style-type: none"> • Information regarding air quality was available on the Wiltshire Council website. Air quality in Calne was not perfect, however in health terms only a few people with pre-existing conditions would be affected. Everybody needed to consider the journeys they were making in the community area. • A pilot scheme was taking place in the county in association with a babyfood company to help teach families to cook and to provide them with utensils.
9	<p><u>Draft Police and Crime Plan</u></p> <p>Kieran Kilgallen, Chief Executive of the Office of the Police and Crime</p>

	<p>Commissioner, presented information about the future of policing in Wiltshire.</p> <p>This included:</p> <ul style="list-style-type: none"> • The role of the Commissioner – this was a commissioning role to ensure a policing service fit for purpose in Wiltshire. • The Commissioner had a budget of £100 million and five support staff. • He was at present writing a five year Police and Crime Plan to set the strategic direction of policing in Wiltshire and Swindon. • The plan was available for comment from 18 February until 10 March, with the intention to publish the plan on 28 March. You can read and give views on the plan via the Police and Crime Commissioner’s website – www.wiltshire-pcc.gov.uk. • In short, the aim of the plan was for community-based policing, protecting the most vulnerable, putting victims and witnesses first, reducing reoffending, improving quality of life, customer service, ensuring a timely response and unlocking resources. <p>This was followed by a short question and answer session, which covered the points raised below:</p> <ul style="list-style-type: none"> • Concern raised by an individual who had attended a workshop in Swindon regarding the disclosure team becoming less forthcoming with sharing information. Angus commented that more sharing information was being encouraged, for example a woman with a child could have a background check completed on a new partner. • Concern raised regarding losing the police station. The police station in Calne was a new model and there were no plans to close it. The Chippenham station was no longer a suitable building and the police would be moving into the Wiltshire Council Monkton Park office accordingly.
10	<p><u>Your Local Issues</u></p> <p>An update was provided on community issues and progress on Calne Area Board working groups.</p> <ol style="list-style-type: none"> a. Jordan Hyde reported that since Christmas the skate board park working group had concentrated on submitting grant applications to Viridor and Wiltshire and Swindon Community Foundation. Councillor Marshall added that the group had worked hard and raised nearly £1,000. Please get in touch if you have ideas for other potential sources of funding. b. Councillor Crisp provided an update for the Community Area Transport Group. The Goatacre refuge had been started and Jane Vaughan would shortly be contacting all parish clerks to ask for their local priorities for future schemes. They had a new programme of work for the Speed Indicator Devices and more information would be provided about the group’s budget when this was available at the next area board meeting.

- c. Councillor Hill reported on the Calne campus working group. An architect had been selected and appointed. A meeting had taken place on 30 January and a 12 week schedule of meetings had been arranged. Planning applications would then be started with opportunities for community consultation. Work could start at the end of 2013 and by the end of 2014 community facilities should be much improved, including enhanced provision for youth services across the three campus sites.
- d. Councillor Trotman reported on the Sandpit Road working group. The written report included in the agenda pack had been superseded and please find attached. There would be a chance for local people to make comments on the plans at the community hub, where a plan, description and comment forms were to be made available. Councillor Trotman asked the area board to consider recommendations from the working group, as below:

Decision

The area board would endorse consultation with local residents regarding Woodhill Rise/Oxford Road link for cycle/pedestrian dual use provision to and from Sandpit Road development to schools and workplaces.

Decision

The area board accepted the plan for the development of safer routes from the Sandpit Road development through Abberd Way and a safer crossing for pedestrians and cyclists across Prince Charles Drive at the Honeymead junction, through consultation to detailed design stage.

- e. Councillor Hill asked the area board to ratify the Air Quality Management Area decision so that work could continue through the legal procedure. The larger of the two options put forward (Option 2) was preferred by over 90% of respondents to the consultation.

Decision

The area board meeting ratified Option 2, as per the results of the air quality consultation carried out.

- f. Brad Fleet, Service Director, went through the Section 106 report included in the agenda pack. Wiltshire Council had inherited a hotchpotch of systems from the county and district councils. One of the first tasks for the planning department when the council had gone unitary had been the creation of a database showing the Section 106 funding agreed and what had been collected. A summary for the Calne community area was available to view at the meeting. Section 106 agreements were to be replaced by a Community Infrastructure Levy (CIL) later in the Spring. Councillor Trotman explained that he now chaired the CIL task group and he thanked Brad for all his help.

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Area Board Funding

Consideration was given to the five applications made to the Community Area Grants Scheme.

Decision

Calne Community Area Partnership were awarded £994 to pump prime a project that would encourage and promote Calne as a Fairtrade community area.

Reason

The application meets the 2012/13 grant criteria and the project linked to Partnership issues around the economy and the environment.

Decision

Friends of Abberd Brook were awarded £1,750 towards a community art project to produce a mosaic at the Prince Charles Drive Underpass, conditional upon the balance of funding being in place.

Reason

The application meets the 2012/13 grant criteria and the project would promote a sense of pride and wellbeing and activities that encouraged children and young people to take a constructive role in the community.

Decision

Derry Hill and Studley Village Hall Trust were awarded £4,940 towards the refurbishment of kitchen facilities, conditional upon the balance of funding being in place.

Reason

The application meets the 2012/13 grant criteria and the project addresses aspirations in the community plan to increase facilities in the Calne community area.

Decision

SPLASH were awarded £4,600 towards 'Calne ... Get Out There' project offering sports, outdoor and residential activities for young people living in the Calne Community Area, conditional upon the balance of funding being in place and the applicant liaising with the Calne Youth Development Co-ordinator to assess where savings could be made and extra activity be included in the project plan.

Reason

The application meets the 2012/13 grant criteria and communities needed positive activities to engage young people during school holidays to reduce boredom which often leads to anti social behaviour.

Decision

	<p>The Derry Hill Defibrillator Project were awarded £1,000 towards the purchase of a defibrillator for the village hall.</p> <p><u>Reason</u> <i>The application meets the 2012/13 grant criteria and it was felt by the area board councillors to be of wider community benefit.</i></p>
12	<p><u>Close</u></p> <p>The next area board meeting would be held at 6.30pm on Tuesday 11 June at Calne Town Hall, with refreshments available from 6.00pm.</p>

Sandpit Road (S106) Working Group

Notes of the Working Group Meeting: 29th January 2013

Attendees: Cllr Tony Trotman (Wiltshire Council)
Anne Henshaw (CAT/CCAP), Ashley Ponting (Save Calne Marsh Group - Residents Association), Cllr. Heather Canfer (Calne Town Council), Cllr. David Short (Calne Town Council), Mark Stansby (Wiltshire Council - Senior Traffic Management Engineer), Stephen Hind (Wiltshire Council, Principle Engineer, Highway Network Improvements), Steve Corbin (Wiltshire Council Transport Planning Assistant), Jane Vaughan (Wiltshire Council - Calne Community Area Manager).

Apologies: Jacqui Radford (John Bentley School), Philip Wrenn (Save Calne Marsh Group - Residents Association), Linda Roberts (Calne Town Council).

Notes of this meeting were taken by Jane Vaughan.

Tony Trotman noted that, in the meeting notes from 23rd October it was reported that a resident from the new development was interested in joining the group. In discussion with members it was not thought necessary to increase the group's membership

Progressing Focus Points:

- **Woodhill Rise/Oxford Road link**

Woodhill Rise/Oxford Road link for cycle/pedestrian dual use provision to and from Sandpit Road development to schools and workplaces.

The group debated the best way to progress this piece of work and decided that it should recommend that the Area Board agrees to request that, as it has not been possible to identify ownership of the footpath, consultation be undertaken with local residents and a s228 notice should be placed in order to enable the cycling improvement scheme to take place and also to help control the unauthorised use of the current footpath by motor vehicles.

Safer routes Sandpit Road to Abberd Way

Safer routes from Sandpit Road development through Abberd Way and a safer crossing for pedestrians and cyclists across Prince Charles Drive at the Honeymead

ACTIONS

TT – make recommendation to the Area Board to undertake consultation with local residents and request a section 228 notice.

JV/SC design letter to local residents

TT/AP deliver letters locally

junction, which would include necessary traffic calming measures.

Steve Hind shared preliminary designs that include a ramped or flat crossing area, with a narrowing of the road in the approach to encourage reduced speeds. It was felt that new double yellow lines might have an impact upon residents parking and that, although ideas had been shared at the December Area Board and amongst Councillors, a wider number of people should be consulted. It was decided that SH would identify other groups who should be consulted (eg. Ambulance service); that plans should be shared with the Community Area Partnership at its steering group meeting on 31st January by Anne Henshaw and at the Full Town Council meeting on 4th February by Tony Trotman. Both AH and TT should ask the CCAP and CTC for support for the plans and help to promote them to local residents. The Community Hub should also be asked to display a copy of the plan on the Area Board notice board. It was decided that plans should also be available for discussion at the Area Board on 5th February and TT should recommend that the Area Board accepts the plan for development through consultation to detailed design stage.

It was also agreed that, as a future continuation of this piece of work, discussions and a liaison with Greensquare, Friends of Abberd Brook and the Calne Masterplanning process should be undertaken with regards to continuing the cycle route along the Abberd Brook to the town centre.

- **Progress of traffic calming measures at the Sandpit Road/Oxford Road junction towards the town centre with metro counts, and the possibility of any further funding from new accepted developments in Oxford Road.**

Metro counts have now been undertaken, SH will forward results to JV.

The group felt that, as a result of the approval on appeal of the development of 200 dwellings in the area, current thinking on this piece of work should be put on hold until further information is available. TT would contact Roger Witt regarding more up to date information.

The un-surfaced footpath in the area should also be kept on the agenda and SC would look into this.

- **Update re. Calne aggregates planning application with additional traffic movements in Sandpit Road.**

SH - provide copy plans x3 of the proposed scheme

AH - report to Calne Community Area Partnership, ask for support and help in promoting to local residents.

TT - report to Calne Town Council, ask for support and help in promoting to local residents.

TT- recommend that the Area Board accepts the plan for development through consultation to detailed design stage.

SC - liaise with relevant groups, All - keep this issue live on future agendas.

TT contact Roger Witt for more up to date information/

All – keep this on the agenda for future meetings.

Tony Trotman reported this application is being reconsidered as a result of the previously mentioned approval on appeal of an additional 200 dwellings in the area.

Feed back to and recommendations for the Area Board on 5th February 2013

- Ask the Area Board to:
 - note these meeting notes
 - Woodhill Rise/Oxford Road link for cycle/pedestrian dual use provision to and from Sandpit Road development to schools and workplaces – **recommend that the Area Board undertakes consultation with local residents and requests a section 228 notice.**
 - Safer routes from Sandpit Road development through Abberd Way and a safer crossing for pedestrians and cyclists across Prince Charles Drive at the Honeymead junction, which would include necessary traffic calming measures - - **recommend that the Area Board accepts the plan for development through consultation to detailed design stage.**

Date of future meetings

It was agreed that the group will next meet on 26th March at 4pm. JV was asked to arrange the venue and notify the group.

(nb. This meeting has been booked to take place at the Community Hub, 27 High Street Calne)

SC – look into issue around this footpath.

TT – take recommendations to the Area Board for discussion on 5th February.

JV book venue for next meeting

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